

<b>Sheds &amp; Out Buildings</b>		<b>\$50.00</b>
<input type="checkbox"/>	Site plans	
<input type="checkbox"/>	Building Permit Application	
<input type="checkbox"/>	Building Permit Lot Line Document	
<input type="checkbox"/>	Schedule of Regulation, Chapter 365 attachment 1	
<input type="checkbox"/>	Water Runoff Document	
<input type="checkbox"/>	Accessory Building Ordinances, Chapter 365, Article XIV	
<input type="checkbox"/>	Must be less than 120 sq ft (10x12)	
<input type="checkbox"/>	8x10 or larger needs a foundation / cement slab	
<input type="checkbox"/>	\$50.00 fee	

Dept of Safety & Professional Services Industry Services Division Wisconsin Stats. 101.63, 101.73		<b>Wisconsin Uniform Building Permit Application</b>				Application No.			
		<b>Instructions on back of second ply.</b> The information you provide may be used by other government agency programs [(Privacy Law, s. 15.04 (1)(m)]				Parcel No.			
<b>PERMIT REQUESTED</b>		<input type="checkbox"/> Constr. <input type="checkbox"/> HVAC <input type="checkbox"/> Electric <input type="checkbox"/> Plumbing <input type="checkbox"/> Erosion Control <input type="checkbox"/> Other:							
Owner's Name		Mailing Address			Email:		Tel.		
<b>Contractor Name &amp; Type</b>		<b>Lic/Cert# Exp Date</b>	<b>Mailing Address</b>			<b>Tel. &amp; Email</b>			
Dwelling Contractor (Constr.)									
Dwelling Contr. Qualifier (The Dwelling Contr. Qualifier shall be an owner, CEO, COB or employee of the Dwelling Contr.)									
HVAC									
Electrical Contractor									
Electrical Master Electrician									
Plumbing									
<b>PROJECT LOCATION</b>	Lot area Sq.ft.	<input type="checkbox"/> One acre or more of soil will be disturbed	<input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City of		_____ 1/4, _____ 1/4, of Section _____, T _____ N, R _____ E/W				
Building Address		County		Subdivision Name		Lot No.	Block No.		
Zoning District(s)		Zoning Permit No.		<b>Setbacks:</b>	Front ft.	Rear ft.	Left ft.	Right ft.	
<b>1. PROJECT</b>	<input type="checkbox"/> New	<input type="checkbox"/> Alteration	<input type="checkbox"/> Addition	<input type="checkbox"/> Repair	<input type="checkbox"/> Raze	<input type="checkbox"/> Move	<input type="checkbox"/> Other		
<b>2. AREA INVOLVED (sq ft)</b>		Unit 1		Unit 2		Total			
Unfin. Bsmt.									
Living Area									
Garage									
Deck/Porch									
Totals									
<b>3. OCCUPANCY</b>	<input type="checkbox"/> Single Family	<input type="checkbox"/> Two Family	<input type="checkbox"/> Garage	<input type="checkbox"/> Other	<b>4. USE</b>	<input type="checkbox"/> Seasonal	<input type="checkbox"/> Permanent	<input type="checkbox"/> Other:	
<b>5. CONSTRUCTION TYPE</b>	<input type="checkbox"/> Site Built	<input type="checkbox"/> Mfd. Per WI UDC	<input type="checkbox"/> Mfd. Per US HUD						
<b>6. STORIES</b>	<input type="checkbox"/> 1-Story	<input type="checkbox"/> 2-Story	<input type="checkbox"/> Other:	<input type="checkbox"/> Plus Basement	<b>7. EST. BUILDING COST w/o LAND</b>		\$		
<b>8. WALLS</b>	<input type="checkbox"/> Wood Frame	<input type="checkbox"/> Steel	<input type="checkbox"/> ICF	<input type="checkbox"/> Timber/Pole	<input type="checkbox"/> Other	<b>9. ELECTRIC</b>	Panel Amps: _____	<input type="checkbox"/> Underground	<input type="checkbox"/> Overhead
<b>10. SEWER</b>	<input type="checkbox"/> Municipal	<input type="checkbox"/> Sanitary Permit #	<b>11. WATER</b>	<input type="checkbox"/> Municipal	<input type="checkbox"/> On-Site Well				
<p>I understand that I: am subject to all applicable codes, laws, statutes and ordinances, including those described on the reverse side of the last ply of this form; am subject to any conditions of this permit; understand that the issuance of this permit creates no legal liability, express or implied, on the state or municipality; and certify that all the above information is accurate. If one acre or more of soil will be disturbed, I understand that this project is subject to ch. NR 151 regarding additional erosion control and stormwater management and the owner shall sign the statement on the back of the permit if not signing below. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.</p> <p><input type="checkbox"/> I vouch that I am or will be an owner-occupant of this dwelling for which I am applying for an erosion control or construction permit without a Dwelling Contractor Certification and have read the cautionary statement regarding contractor responsibility on the reverse side of the last ply of this form.</p>									
APPLICANT (Print:)				Sign:			DATE		
<b>APPROVAL CONDITIONS</b>		This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty. <input type="checkbox"/> See attached for conditions of approval.							
<b>ISSUING JURISDICTION</b>	<input type="checkbox"/> Town of	<input type="checkbox"/> County of	State-Contracted Inspection Agency#:		Municipality Number of Dwelling Location				
	<input checked="" type="checkbox"/> Village of	<input type="checkbox"/> State			5 6 - 1 8 1				
	<input type="checkbox"/> City of	SAUK CITY							
<b>FEES:</b>		<b>PERMIT(S) ISSUED</b>	<b>WIS PERMIT SEAL #</b>	<b>PERMIT ISSUED BY:</b>					
Plan Review	\$	<input type="checkbox"/> Construction		Name _____					
Inspection	\$	<input type="checkbox"/> HVAC		Date _____ Tel. _____					
Wis. Permit Seal	\$	<input type="checkbox"/> Electrical		Cert No. _____					
Other	\$	<input type="checkbox"/> Plumbing		Email: _____					
Total	\$	<input type="checkbox"/> Erosion Control							

SBD-5823(R4/17) Distribute:  Ply 1 – Issuing Jurisdiction;  Ply 2- Issuer forwards to state w/in 30 days;  Ply 3- Inspector;  Ply 4- Applicant

## INSTRUCTIONS

The owner, builder or agents shall complete the application form down through the Signature of Applicant block and submit it and building plans and specifications to the enforcing jurisdiction, which is usually your municipality or county. Permit application data is used for statewide statistical gathering on new one- and two-family dwellings, as well as for local code administration.

**Please type or use ink and press firmly with multi-ply form.**

### PERMIT REQUESTED

- Check off type of Permit Requested, such as structural, HVAC, Electrical or Plumbing.
- Fill in owner's current Mailing Address and Telephone Number.
- If the project will disturb one acre or more of soil, the project is subject to the additional erosion control and stormwater provisions of ch. NR 151 of the WI Administrative Code. Checking this box will satisfy the related notification requirements of ch. NR 216.
- Fill in Contractor and Contractor Qualifier Information. Per s. 101.654 (1) WI Stats., an individual taking out an erosion control or construction permit shall enter his or her dwelling contractor certificate number, and name and certificate number of the dwelling contractor qualifier employed by the contractor, unless they reside or will reside in the dwelling. Per s. 101.63 (7) Wis. Stats., the master plumber name and license number must be entered before issuing a plumbing permit.

### PROJECT LOCATION

- Fill in Building Address (number and street or sufficient information so that the building inspector can locate the site).
- Local zoning, land use and flood plain requirements must be satisfied before a building permit can be issued. County approval may be necessary.
- Fill in Zoning District, lot area and required building setbacks.

1. PROJECT DATA - Fill in all numbered project data blocks (1-11) with the required information. All data blocks must be filled in, including the following:

2. AREA (involved in project):

Basements - include unfinished area only

Living area - include any finished area including finished areas in basements

Two-family dwellings - include separate and total combined areas

3. OCCUPANCY - Check only "Single-Family" or "Two-Family" if that is what is being worked on. In other words, do not check either of these two blocks if only a new detached garage is being built, even if it serves a one or two family dwelling. Instead, check "Garage" and number of stalls. If the project is a community based residential facility serving 3 to 8 residents, it is considered a single-family dwelling.
4. USE - Seasonal, permanent or other.
7. ESTIMATED BLDG COST - Include the total cost of construction, including materials and market rate labor, but not the cost of land or landscaping.
10. SEWER - A building permit cannot be issued until a sanitary permit has been issued for any new or affected existing private onsite wastewater treatment system.

**SIGNATURE** – The owner or the contractor's authorized agent shall sign and date this application form. If you do not possess the Dwelling Contractor certification, then you will need to check the owner-occupancy statement for any erosion control or construction permits.

**CONDITIONS OF APPROVAL** - The authority having jurisdiction uses this section to state any conditions that must be complied with pursuant to issuing the building permit.

**ISSUING JURISDICTION:** This must be completed by the authority having jurisdiction.

- Check off Jurisdiction Status, such as town, village, city, county or state and fill in Municipality Name
- Fill in State Inspection Agency number only if working under state inspection jurisdiction.
- Fill in Municipality Number of Dwelling Location
- Check off type of Permit Issued, such as construction, HVAC, electrical or plumbing.
- Fill in Wisconsin Uniform Permit Seal Number, if project is a new one- or two-family dwelling.
- Fill in Name and Inspector Certification Number of person reviewing building plans and date building permit issued.

### **Cautionary Statement to Owners Obtaining Building Permits**

101.65(lr) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s. 101.654 (2) (a), the following consequences might occur:

(a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

(b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one- and two- family dwelling code or an ordinance enacted under sub. (1) (a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

### **Cautionary Statement to Contractors for Projects Involving Building Built Before 1978**

If this project is in a dwelling or child-occupied facility, built before 1978, and disturbs 6 sq. ft. or more of paint per room, 20 sq. ft. or more of exterior paint, or involves windows, then the requirements of ch. DHS 163 requiring Lead-Safe Renovation Training and Certification apply. Call (608)261-6876 or go to the Wisconsin Department of Health Services' lead homepage for details of how to be in compliance

### **Wetlands Notice to Permit Applicants**

You are responsible for complying with state and federal laws concerning the construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources wetlands identification web page or contact a Department of Natural Resources service center.

### **Additional Responsibilities for Owners of Projects Disturbing One or More Acre of Soil**

I understand that this project is subject to ch. NR 151 regarding additional erosion control and stormwater management and will comply with those standards.

Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### **Contractor Credential Requirements**

All contractors shall possess an appropriate contractor credential issued by the Wisconsin Division of Industry Services.

**Village of Sauk City  
Applying for a Building Permit**

The Village is not responsible to find your lot lines. If you are applying for a building permit and do not know where your lot lines are you must have a certified survey filed with your application.

The elevation of your building cannot create a water run off problem for you or any adjoining parcel.

In order to process you application you must submit the following with your building permit:

- Site plans showing all lot lines and the exact measurements from each lot line to the new and existing structure.
- Elevations of the new construction and existing buildings.

When you sign the building permit and file your drawings you are stating that you know where your lot lines are.

I have read the above information and understand that I am responsible for knowing exactly where my lot lines are.

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Address of Property

\_\_\_\_\_  
Date filed

**Attachment 365a - Zoning Ordinance Schedule of Regulations**

**Village of Sauk City**

*Amended December 11, 2018*

District		Lot Requirements		Minimum Yard Dimensions (k)						Maximum Building Size					Maximum Percent Lot Coverage (all buildings)	Site Plan Required
Use	Minimum Area (square feet)	Minimum Width (feet)	Principal Buildings			Accessory Buildings			Principal Buildings		Accessory Buildings					
			Front (feet)	Each Side (feet)	Rear (feet)	Front (feet)	Each Side (feet)	Rear (feet)	Stories	Height (Feet) (n)	Stories	Height (Feet) (m, n)	Area (square feet)			
R-R	One-family	21,780	80	30	12 (c)	30	30	8 (c)	8	2½	30	1.5	15	900 (o)	30%	No
R-1-A	One-family	9,000	80	25	12(c)	25	25 (q)	8(c)	8(f)	2½	30	1.5	15	900 (o)	30%	No
R-1-B	One-family	8,000	66(a)	25	Total 18 Minimum 7	25	25 (q)	8(c)	8(f)	2½	30	1.5	15	900 (o)	30%	No
R-2	One- and two-family	8,000	66(a)	25	12(c)	25	25 (q)	8(c)	8(f)	2½	30	1.5	15	900(o)	30%	No
R-M	Multifamily	8,000(d)	66(a)	25	12(c)	25	25 (q)	(c)	(f)	3	40	1.5	15	No limit	30%	Yes
B-C	Central business	3,700	33	—	(e)(h)	30	—	(e)	15	3	45	1.5	20	No limit	35%	Yes
B-H	Highway business	8,000	132	25	10 minimum 30 total(e)	30	25	8(e)	15	3	45	1.5	20	No limit	35%	Yes
B-N	Neighborhood business	See Note (j) for all minimum requirements														
M-L	Limited industrial	15,000	100	25	Equal to height 10 minimum(h)	25	25	15(i)	20	3	45	1	20	No limit	40%	Yes
M-G	General industrial	87,120 (2 acres)	250	50	25	30	50	25(i)	20(i)	3	45	1	20	No limit	50%	Yes
A-G	Agricultural	174,240 (4 acres)	250	50	30	30	50	50	50	—	50	2½	35	No limit	—	No
A-P	Agricultural Preservation	35 acres (r)	300	50	25	30	50	20	25	—	50	2½	40 (p)	No limit	—	No
A-H	Agricultural Holding	87,120 (2 acres)	250	50	25	30	50	20	25	—	50	2½	40 (p)	1500	—	No
A-T	Agricultural Transition	32,670	80	30	12	30	30	8	8	—	50	2½	40 (p)	1500	—	No
A-R	Agriculture-Related Manufacturing and Commercial	87,120 (2 acres)	250	30	25	30	30	25(i)	20(i)	—	50	2½	40 (p)	1500	—	No
F-P	Floodplain	Open space uses and associated structures														
F-W	Floodway	Open space uses only														

ADDITIONAL REGULATIONS:

- (a) Minimum lot width for corner lots: 70 feet.
- (b) Shopping centers require a minimum area of four acres; minimum frontage of 400 feet; and the following setbacks: 100 feet front, 40 feet side and 40 feet rear.
- (c) Minimum side yard for street side of corner lot: 15 feet.
- (d) Minimum lot area per multifamily dwelling unit: at least 2,000 square feet and not less than 1,500 square feet plus 500 square feet per bedroom.
- (e) Minimum side yard when abutting residential area must be 15 feet.
- (f) Minimum of 10 feet from an alley.
- (g) Minimum setback from federal, state or county trunk highways shall be 25 feet.
- (h) If a side yard is provided, it shall have a minimum width of 10 feet.
- (i) Minimum side or rear setback when abutting residential area: 50 feet.
- (j) Minimum area, width, setback, side yards, and rear yard shall conform to the requirements of the most restrictive residential area abutting.

- (k) Minimum setback from county trunk highways and town roads shall be 63 feet from the center line of the roadway or 30 feet from the edge of the right-of-way line, whichever is more restrictive. Minimum setback from federal or state trunk highways shall be 110 feet from the center line of the roadway or 50 feet from the right-of-way line, whichever is more restrictive.
- (l) Minimum side and rear setbacks of principal and accessory structures in the A-P, A-H and A-T Zones shall be the same as the side and rear setback requirement in the rest of the Town of Prairie du Sac, as determined by the Town Board of Supervisors.
- (m) Maximum accessory building heights listed here require a permanent foundation, otherwise the maximum height is eight feet, six inches.
- (n) Building height is measured as the vertical distance from the mean elevation of the finished grade along the primary street frontage of the building to the highest point on a flat roof, or to the deckline of a mansard roof, or to the mean height between eaves and ridge for gable, hip, or gambrel roofs. Accessory building height will be measured in the same manner, using the elevation facing the nearest parcel boundary.

- (o) Maximum *cumulative* area of *all* accessory buildings is 900 feet.
- (p) For Accessory Farm or Forestry Structures, height shall instead not exceed twice the distance to the nearest property line and there is no maximum number of floors
- (q) Except by site plan approval under this Chapter, no part of any accessory building may be located in the front yard between the front lot line and the dwelling.
- (r) Farm residences existing as of August 18, 2011 and related farm structures remaining after farm consolidation may be separated from the farm without rezoning; provided, however, that the lot created must be at least 20,000 square feet in area and comply with the minimum yard, maximum building height and maximum percent lot coverage requirements of the R-1-A District. Land division approval by the Village of Sauk City and Town of Prairie du Sac Extraterritorial Zoning Committee is required prior to creating such a lot.



# Village of Sauk City

## Water Runoff Document

As property owner, you are required to ensure that water runoff from your lot does not adversely interfere with your neighboring property owners. The Building Permit issued to you by the Village of Sauk City does not relieve you of your responsibility to ensure that your construction project does not create water runoff problems. The property owner is responsible to appropriately landscape and divert any excess water run off on their lot so it does not impact adjoining properties.

Village of Sauk City

Vicki Breunig  
Village Administrator

*The following Code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.*

## Article XIV Accessory Buildings

### § 365-66 **Time of construction.**

No accessory building or structure shall be constructed on any lot prior to the time of construction of the principal building to which it is an accessory.

### § 365-67 **Zoning and conditional use permits required.**

Any accessory building must have a zoning permit as well as a conditional use permit prior to its erection, placement or construction on the lot.

### § 365-68 **Size restrictions.**

- A. See the Schedule of Regulations, Article **IX**,
- B. The following limitations shall apply to accessory buildings in the R-1-A, R-1-B, and R-2 residential districts:
- (1) The maximum size of any accessory building, including a private garage, shall be 900 square feet.
  - (2) The maximum number of accessory buildings on a parcel shall be two.
  - (3) The maximum number of garage stalls for vehicles (enclosed or carport) shall be three.
  - (4) The total floor area of all buildings shall not exceed the total floor area of the principal structure, excluding any attached garage or carport.

### § 365-69 **Location in residential districts.**

No accessory building in a residential district shall be erected in any yard except a rear yard, and all accessory buildings shall have setbacks as provided in the Schedule of Regulations.