

Signs	\$100.00
<input type="checkbox"/> Site plans	
<input type="checkbox"/> Building Permit Application	
<input type="checkbox"/> Building Permit Lot line Document	
<input type="checkbox"/> Sign Ordinance, Chapter 365-70 – 365-79	
<input type="checkbox"/> Schedule of Regulations, Chapter 365 attachment 1	
<input type="checkbox"/> Hwy 12/Phillips Blvd Design Standards Checklist	
<input type="checkbox"/> \$100.00 fee	

Dept of Safety & Professional Services Industry Services Division Wisconsin Stats. 101.63, 101.73		Wisconsin Uniform Building Permit Application				Application No.			
		Instructions on back of second ply. The information you provide may be used by other government agency programs [(Privacy Law, s. 15.04 (1)(m)]				Parcel No.			
PERMIT REQUESTED		<input type="checkbox"/> Constr. <input type="checkbox"/> HVAC <input type="checkbox"/> Electric <input type="checkbox"/> Plumbing <input type="checkbox"/> Erosion Control <input type="checkbox"/> Other:							
Owner's Name		Mailing Address		Email:		Tel.			
Contractor Name & Type		Lic/Cert# Exp Date	Mailing Address		Tel. & Email				
Dwelling Contractor (Constr.)									
Dwelling Contr. Qualifier (The Dwelling Contr. Qualifier shall be an owner, CEO, COB or employee of the Dwelling Contr.)									
HVAC									
Electrical Contractor									
Electrical Master Electrician									
Plumbing									
PROJECT LOCATION	Lot area Sq.ft.	<input type="checkbox"/> One acre or more of soil will be disturbed	<input type="checkbox"/> Town <input type="checkbox"/> Village <input type="checkbox"/> City of		_____ 1/4, _____ 1/4, of Section _____, T _____ N, R _____ E/W				
Building Address		County		Subdivision Name		Lot No.	Block No.		
Zoning District(s)		Zoning Permit No.		Setbacks:	Front ft.	Rear ft.	Left ft.	Right ft.	
1. PROJECT	<input type="checkbox"/> New	<input type="checkbox"/> Alteration	<input type="checkbox"/> Addition	<input type="checkbox"/> Repair	<input type="checkbox"/> Raze	<input type="checkbox"/> Move	<input type="checkbox"/> Other		
2. AREA INVOLVED (sq ft)		Unit 1		Unit 2		Total			
Unfin. Bsmt.									
Living Area									
Garage									
Deck/Porch									
Totals									
3. OCCUPANCY	<input type="checkbox"/> Single Family	<input type="checkbox"/> Two Family	<input type="checkbox"/> Garage	<input type="checkbox"/> Other	4. USE	<input type="checkbox"/> Seasonal	<input type="checkbox"/> Permanent	<input type="checkbox"/> Other:	
5. CONSTRUCTION TYPE	<input type="checkbox"/> Site Built	<input type="checkbox"/> Mfd. Per WI UDC	<input type="checkbox"/> Mfd. Per US HUD						
6. STORIES	<input type="checkbox"/> 1-Story	<input type="checkbox"/> 2-Story	<input type="checkbox"/> Other:	<input type="checkbox"/> Plus Basement	7. EST. BUILDING COST w/o LAND	\$			
8. WALLS	<input type="checkbox"/> Wood Frame	<input type="checkbox"/> Steel	<input type="checkbox"/> ICF	<input type="checkbox"/> Timber/Pole	<input type="checkbox"/> Other	9. ELECTRIC	Panel Amps: _____	<input type="checkbox"/> Underground	<input type="checkbox"/> Overhead
10. SEWER	<input type="checkbox"/> Municipal	<input type="checkbox"/> Sanitary Permit #	11. WATER	<input type="checkbox"/> Municipal	<input type="checkbox"/> On-Site Well				
<p>I understand that I: am subject to all applicable codes, laws, statutes and ordinances, including those described on the reverse side of the last ply of this form; am subject to any conditions of this permit; understand that the issuance of this permit creates no legal liability, express or implied, on the state or municipality; and certify that all the above information is accurate. If one acre or more of soil will be disturbed, I understand that this project is subject to ch. NR 151 regarding additional erosion control and stormwater management and the owner shall sign the statement on the back of the permit if not signing below. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.</p> <p><input type="checkbox"/> I vouch that I am or will be an owner-occupant of this dwelling for which I am applying for an erosion control or construction permit without a Dwelling Contractor Certification and have read the cautionary statement regarding contractor responsibility on the reverse side of the last ply of this form.</p>									
APPLICANT (Print:)				Sign:			DATE		
APPROVAL CONDITIONS		This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty. <input type="checkbox"/> See attached for conditions of approval.							
ISSUING JURISDICTION		<input type="checkbox"/> Town of	<input type="checkbox"/> County of	State-Contracted Inspection Agency#:		Municipality Number of Dwelling Location			
		<input checked="" type="checkbox"/> Village of	<input type="checkbox"/> State			5 6 - 1 8 1			
		<input type="checkbox"/> City of SAUK CITY							
FEES:		PERMIT(S) ISSUED	WIS PERMIT SEAL #		PERMIT ISSUED BY:				
Plan Review	\$	<input type="checkbox"/> Construction			Name _____				
Inspection	\$	<input type="checkbox"/> HVAC			Date _____ Tel. _____				
Wis. Permit Seal	\$	<input type="checkbox"/> Electrical			Cert No. _____				
Other	\$	<input type="checkbox"/> Plumbing			Email: _____				
Total	\$	<input type="checkbox"/> Erosion Control							

SBD-5823(R4/17) Distribute: Ply 1 – Issuing Jurisdiction; Ply 2- Issuer forwards to state w/in 30 days; Ply 3- Inspector; Ply 4- Applicant

INSTRUCTIONS

The owner, builder or agents shall complete the application form down through the Signature of Applicant block and submit it and building plans and specifications to the enforcing jurisdiction, which is usually your municipality or county. Permit application data is used for statewide statistical gathering on new one- and two-family dwellings, as well as for local code administration.

Please type or use ink and press firmly with multi-ply form.

PERMIT REQUESTED

- Check off type of Permit Requested, such as structural, HVAC, Electrical or Plumbing.
- Fill in owner's current Mailing Address and Telephone Number.
- If the project will disturb one acre or more of soil, the project is subject to the additional erosion control and stormwater provisions of ch. NR 151 of the WI Administrative Code. Checking this box will satisfy the related notification requirements of ch. NR 216.
- Fill in Contractor and Contractor Qualifier Information. Per s. 101.654 (1) WI Stats., an individual taking out an erosion control or construction permit shall enter his or her dwelling contractor certificate number, and name and certificate number of the dwelling contractor qualifier employed by the contractor, unless they reside or will reside in the dwelling. Per s. 101.63 (7) Wis. Stats., the master plumber name and license number must be entered before issuing a plumbing permit.

PROJECT LOCATION

- Fill in Building Address (number and street or sufficient information so that the building inspector can locate the site).
- Local zoning, land use and flood plain requirements must be satisfied before a building permit can be issued. County approval may be necessary.
- Fill in Zoning District, lot area and required building setbacks.

1. PROJECT DATA - Fill in all numbered project data blocks (1-11) with the required information. All data blocks must be filled in, including the following:

2. AREA (involved in project):

Basements - include unfinished area only

Living area - include any finished area including finished areas in basements

Two-family dwellings - include separate and total combined areas

3. OCCUPANCY - Check only "Single-Family" or "Two-Family" if that is what is being worked on. In other words, do not check either of these two blocks if only a new detached garage is being built, even if it serves a one or two family dwelling. Instead, check "Garage" and number of stalls. If the project is a community based residential facility serving 3 to 8 residents, it is considered a single-family dwelling.
4. USE - Seasonal, permanent or other.
7. ESTIMATED BLDG COST - Include the total cost of construction, including materials and market rate labor, but not the cost of land or landscaping.
10. SEWER - A building permit cannot be issued until a sanitary permit has been issued for any new or affected existing private onsite wastewater treatment system.

SIGNATURE – The owner or the contractor's authorized agent shall sign and date this application form. If you do not possess the Dwelling Contractor certification, then you will need to check the owner-occupancy statement for any erosion control or construction permits.

CONDITIONS OF APPROVAL - The authority having jurisdiction uses this section to state any conditions that must be complied with pursuant to issuing the building permit.

ISSUING JURISDICTION: This must be completed by the authority having jurisdiction.

- Check off Jurisdiction Status, such as town, village, city, county or state and fill in Municipality Name
- Fill in State Inspection Agency number only if working under state inspection jurisdiction.
- Fill in Municipality Number of Dwelling Location
- Check off type of Permit Issued, such as construction, HVAC, electrical or plumbing.
- Fill in Wisconsin Uniform Permit Seal Number, if project is a new one- or two-family dwelling.
- Fill in Name and Inspector Certification Number of person reviewing building plans and date building permit issued.

Cautionary Statement to Owners Obtaining Building Permits

101.65(lr) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s. 101.654 (2) (a), the following consequences might occur:

(a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

(b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one- and two- family dwelling code or an ordinance enacted under sub. (1) (a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

Cautionary Statement to Contractors for Projects Involving Building Built Before 1978

If this project is in a dwelling or child-occupied facility, built before 1978, and disturbs 6 sq. ft. or more of paint per room, 20 sq. ft. or more of exterior paint, or involves windows, then the requirements of ch. DHS 163 requiring Lead-Safe Renovation Training and Certification apply. Call (608)261-6876 or go to the Wisconsin Department of Health Services' lead homepage for details of how to be in compliance

Wetlands Notice to Permit Applicants

You are responsible for complying with state and federal laws concerning the construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources wetlands identification web page or contact a Department of Natural Resources service center.

Additional Responsibilities for Owners of Projects Disturbing One or More Acre of Soil

I understand that this project is subject to ch. NR 151 regarding additional erosion control and stormwater management and will comply with those standards.

Owner's Signature: _____ Date: _____

Contractor Credential Requirements

All contractors shall possess an appropriate contractor credential issued by the Wisconsin Division of Industry Services.

**Village of Sauk City
Applying for a Building Permit**

The Village is not responsible to find your lot lines. If you are applying for a building permit and do not know where your lot lines are you must have a certified survey filed with your application.

The elevation of your building cannot create a water run off problem for you or any adjoining parcel.

In order to process you application you must submit the following with your building permit:

- Site plans showing all lot lines and the exact measurements from each lot line to the new and existing structure.
- Elevations of the new construction and existing buildings.

When you sign the building permit and file your drawings you are stating that you know where your lot lines are.

I have read the above information and understand that I am responsible for knowing exactly where my lot lines are.

Signature of Owner

Address of Property

Date filed

Accessory Buildings

§ 365-66 Time of construction.

No accessory building or structure shall be constructed on any lot prior to the time of construction of the principal building to which it is an accessory.

§ 365-67 Zoning and conditional use permits required.

Any accessory building must have a zoning permit as well as a conditional use permit prior to its erection, placement or construction on the lot.

§ 365-68 Size restrictions.

- A. See the Schedule of Regulations, Article IX,
- B. The following limitations shall apply to accessory buildings in the R-1-A, R-1-B and R-2 residential districts:
 - (1) The maximum size of any accessory building, including a private garage, shall be 900 square feet.
 - (2) The maximum number of accessory buildings on a parcel shall be two (2)
 - (3) The maximum number of garage stalls for vehicles (enclosed or carport) shall be three (3).
 - (4) The total floor area of all buildings shall not exceed the total floor area of the principal structure, excluding any attached garage or carport.

§ 365-69 Location in residential districts.

No accessory building in a residential district shall be erected in any yard except a rear yard, and all accessory buildings shall have setbacks as provided in the Schedule of Regulations.

Article XV Signs

§ 365-70 Definitions.

As used in this article, the following terms shall have the meaning indicated:

ABANDONED SIGN

Any sign remaining in place which for a period of ninety (90) consecutive days or more no longer advertises or identifies an ongoing business, product, service, idea, or commercial activity located on the site or has not been properly maintained in accordance with the requirements of this Chapter.

BANNER

A suspended sign made of a flexible material such as canvas, sailcloth, plastic, paper, or fabric of any kind, and intended to be displayed on a temporary basis. A decorative banner is a banner containing no message or logo that is displayed for the purpose of adding color or interest to the surroundings or to the building to which it is attached. A flag or canopy

shall not be considered a banner.

CANOPY

A permanent roof structure over a space that is completely unenclosed on at least two (2) sides. A canopy may be attached to a building or free-standing with four open sides as an accessory to a principal building.

DIRECTLY ILLUMINATED SIGN

Any sign designed to give any artificial light directly through any transparent or translucent material from a source of light originating within or on such sign.

ELECTRONIC VARIABLE MESSAGE SIGN

A changeable copy sign or portion thereof which can be electronically changed or rearranged without altering the face or the surface of the sign, not including signage or portions thereof displaying time and temperature.

FAÇADE

Any separate face or surface of a building, including parapet walls, canopies and roof surfaces or any part of a building which encloses or covers usable space. Where separate facades are oriented in the same direction, or where the inside angle at the intersection of two surfaces is greater than one-hundred and thirty-five (135) degrees, they are to be considered as part of a single façade.

FLAG

A device generally made of flexible material, such as cloth, paper, or plastic, and displayed from a pole, cable or rope. It may or may not include copy.

GARAGE SALE SIGN

A sign erected prior to or during an estate sale, yard sale or rummage sale used to dispose of personal household possessions.

GROUND SIGN

Any free-standing sign that is supported by structures or supports in or upon the ground and independent of support from any building. A single sign structure having two identical or nearly identical faces back to back shall constitute a single sign. For the purposes of this definition, a ground sign is intended to refer to a primary, permanent, ground-mounted sign, not a temporary sign or sign that is ancillary to the primary sign, such as a directional sign or portable sign.

HANGING SIGN

A sign that is suspended from the underside of a surface and is supported by such surface.

LOT

Any piece or parcel of land, the boundaries of which have been established by some legal instrument of public record, that is recognized and intended as a unit for the purpose of a recordable transfer of ownership. Where two or more lots are lawfully subject to a single

use or activity all such lots shall be considered a single lot.

MEMORIAL SIGN

A sign or tablet memorializing a person, event, place or structure.

PERMANENT

When used in reference to a sign, means that the sign is constructed of durable materials and intended to exist for an indefinite period of time or the duration of the time that the use or occupant is located on the premises and is generally, but not necessarily, affixed to the ground or structure. Unless the context clearly dictates otherwise, the term “permanent” in this Chapter is not intended to mean literal permanence, but rather it is meant to distinguish such signs from more transient or temporary signage.

PORTABLE SIGN

A type of temporary sign that is not permanently attached to the ground or a building or not designed to be permanently attached to the ground or a building, including but not limited to, trailers or other vehicles that are used principally as a sign and are not used daily for business purposes, posters, “sandwich boards” or other freestanding signboards, regardless of whether such signs are attached to the ground or to a building or structure.

PROJECTING SIGN

A sign that is attached to the wall of a building and projects more than fifteen (15) inches beyond such wall.

PUBLIC WAY

Any City, County, or State right-of-way, any land between the edge of a street and the boundary of a lot

REAL ESTATE SIGN

A sign erected in during the period that the premises upon which the sign is located is being actively marketed for sale, rental or lease.

SIGN

Any display of lettering, logos, colors, lights, or illuminated neon tubes visible to the public from outside of a building or from a traveled way, that either conveys a message to the public, or intends to advertise, direct, invite, announce or draw attention to any event, goods, products, services, facilities, persons, property interest or business.

STREET FRONTAGE

The boundary of a lot that abuts a public right-of-way.

TEMPORARY SIGN

Any sign that is not a permanent sign.

WALL SIGN

A sign that is attached to a wall of a building and is affixed parallel to the wall at a distance of not more than fifteen (15) inches from the surface of the wall.

WINDOW SIGN

Any sign located completely within an enclosed building and visible from a public way or placed upon a window. Merchandise or merchandise displays within the premises and visible from the exterior shall not be considered a window sign under this definition.

§ 365-71 Permit required.

No sign shall hereafter be located, erected, moved, reconstructed, extended, enlarged, converted or structurally altered without a zoning permit, except those signs listed in § **365-73** of this chapter, and without being in conformity with the provisions of this chapter. The sign shall also meet all the structural requirements of the Building Code.

§ 365-72 Regulations pertaining to specific sign types.

A. Temporary signs and banners.

Temporary signs and banners are permitted, subject to the following limitations.

- (1) **Permit Required:** No sign or banner may be displayed unless a permit has been obtained from the Village Administrator. Temporary sign permits will be provided in the form of a sticker, to be affixed to the sign, indicating the permitted installation and removal dates. There is no fee for this permit.
- (2) **Number:** One temporary sign may be displayed facing each street frontage, and no more than two (2) signs may be displayed on any lot.
- (3) **Size:** A temporary sign shall not exceed thirty (30) square feet. If any sign or banner is freestanding and visible from multiple sides, The total area of all visible surfaces is limited to thirty (30) square feet
- (4) **Location:** Temporary signs shall be located only upon the premises to which the special, unique, or limited activity, service product, sale, or promotion is to occur. Temporary signs promoting an event may be located off premises with the written permission of the owner of the property on which the sign is installed.
- (5) **Duration:** No temporary signs may be displayed for a period exceeding twenty-one (21) days, or displayed three (3) days after termination of the activity, service, project, sale, or event to which the sign pertains, whichever comes first. Each parcel is limited to a maximum of 90 days total display of temporary signs in a calendar year.
- (6) **Installation Requirements:** All temporary banners shall be constructed, anchored and supported in a manner which reasonably prevents the possibility of such signs becoming hazards to the public health and safety.

B. Portable Signs. Portable signs are permitted, subject to the following limitations:

- (1) **Permit Required:** An annual sign permit shall be issued before a stationary portable sign may be erected. Such permit shall only be valid during the calendar year during which it is issued.
- (2) **Construction:** A sign shall be manufactured to a professional standard of construction,

finish and graphics. A portable sign shall be free-standing, self-supported and constructed of substantial materials such as wood, metal or plastic such that the sign will reasonably withstand the elements.

- (3) Size and Design Regulations: A portable sandwich board sign shall not exceed six (6) square feet in surface area per side, with a maximum of two (2) signable sides or faces, and no more than three (3) feet in height or two (2) feet in width. A trailer or vehicle sign shall not exceed twenty-four (24) square feet in surface area per side.
 - (4) Number: One portable sign may be displayed per business or occupant in any commercial or industrial area
 - (5) Location: A portable sign is restricted to the lot of the business establishment to which a permit has been issued, except a sandwich board sign may be located in the public right-of-way in front of the premises only where no front setback is required.
 - (6) Placement: A portable sandwich board sign may be placed in the public way only where a minimum five (5) foot wide clear sidewalk is maintained. In no event shall a portable sign be placed on any bicycle path. The placement of a portable sign shall not obstruct access to any crosswalk, mailbox, curb cut, fire hydrant, fire escape, fire door, building entrance, public parking space or any other public property, nor shall a sign obstruct the ability of persons to exit/enter vehicles parked along the curb;
 - (7) Illumination: A portable sign shall not be illuminated.
 - (8) Time Limitations and Removal: A portable sign may be displayed only during business hours. Such sign must be removed and safely stored out of view during times when the business is not open to the public. Trailers or other vehicles that are not used principally as a sign may be parked on the lot when the business is not open to the public, as long as they are not parked in substantially the same location for more than twenty-four (24) hours.
 - (9) Enforcement. Portable signs located within the public right-of-way are a privilege and not a right. The Village in permitting placement of such signs in the public right of way reserves the right to require their removal at any time because of anticipated or unanticipated problems or conflicts. To the extent possible, the permittee shall be given prior notice of any time period during which, or location at which, the placement of portable signs is prohibited.
 - (10) Indemnification: Where a temporary, portable sign is permitted in the public right-of-way, the owner, lessee or lessor of the business to which a permit has been issued and the property owner shall agree in writing to fully indemnify and hold the Village harmless for any personal injury or property damage resulting from the existence or operation of said sign, and shall furnish evidence of general liability insurance in the amount of fifty thousand dollars (\$50,000.00) with the Village as additional named insured or provide other security to the satisfaction of the Village Administrator.
- C. Electronic Variable Message Sign. Any sign type may be an electronic variable message sign subject to the following regulations:
- (1) Surface Area: The areas of electronic variable message signs capable of displaying copy shall not exceed forty (40) square feet and shall be included within the maximum aggregate sign surface area allowed for the type and location of sign upon which the

changeable copy is displayed.

- (2) Length of Cycle. The electronic changeable copy or images shall not alternate, change, fade in, fade out, or otherwise change more frequently than once every six (6) seconds. Electronic variable message sign signs may not display scrolling, racing, pixelating or moving characters or images, or similar actions that convey motion.
- (3) Color. All copy, characters or other changeable images shall be of one (1) color only, with light copy on a dark background.
- (4) Brightness: An electronic variable message sign shall not produce light in excess of three (3) foot candles at the front lot line and one (1) foot candle at all other lot lines, measured three (3) feet above the surface of the ground after sunset. Signs may be equipped with photosensitive equipment which automatically adjusts the brightness and contrast of the sign in direct relation to the ambient outdoor illumination to allow for greater brightness during daylight conditions.
- (5) Maintenance: Any electronic variable message sign shall be maintained so as to be able to display messages in a complete and legible manner.

§ 365-73 Sign regulations pertaining to specific zoning districts.

A. Signs in residential and agricultural districts.

Only those signs listed in this section are permitted in residential and agricultural districts. All other signs are prohibited.

- (1) Signs over shop windows or doors of a nonconforming business or industrial establishment announcing, without display or elaboration, only the name and occupation of the proprietor and not to exceed two feet in height and 20 feet in length.
- (2) Real estate signs, not to exceed eight square feet in area, which advertise the sale, rental, or lease of the premises upon which the signs are temporarily located.
- (3) Name, occupation and warning signs, not to exceed two square feet, located on the premises.
- (4) Bulletin boards for public, charitable or religious institutions, not to exceed 15 square feet in area, located on the premises.
- (5) Memorial signs, tablets, names of buildings and date of erection when cut into any masonry surface or when constructed of metal and affixed flat against a structure.
- (6) Official signs, such as traffic control and parking restrictions, information and notices.
- (7) Temporary signs or banners, when authorized by the Plan Commission.

B. Signs in business and industrial districts.

Signs are permitted in all business and industrial districts, subject to the following restrictions:

- (1) Ground signs. Ground signs will be permitted in lieu of signs on building facades, subject to the size restrictions of the sign replaced, and must observe all applicable building setback lines and shall not exceed 25 feet in height.
- (2) Termination of a business. At the termination of a business, commercial, or industrial enterprise all signs shall forthwith be removed from public view. Responsibility for violation shall reside with the property owner, according to the latest official tax roll listings.

- (3) Shopping centers or industrial parks. In a shopping center or industrial park, one freestanding identification sign may be permitted showing the name of said center or park and the represented businesses or industries. The area of the sign shall not exceed 100 square feet on one face and 200 square feet on all faces. The sign shall not be permitted within 20 feet of right-of-way line of the street.
- (4) Surface display area. The total surface display area of business or industrial signs on the front facade of a building shall not exceed two square feet per linear foot of width of the building street frontage. In the case of a building located on a corner lot, such display area on the side facing the secondary street shall not exceed one square foot per linear foot of the length of the building which faces the secondary street. Where the premises abut a parking lot, the total display area may be increased by 0.5 square foot per linear foot of width or length of the building fronting on such parking lot. Such increased display area shall only be utilized for the erection of a permitted sign on that part of the building which abuts the parking lot. In no case shall a permitted sign be in excess of 200 square feet, and in no case shall more than one of the abovementioned criteria be used to calculate allowable sign area on any one building facade.
- (5) Projections beyond building line. Business and industrial signs mounted on buildings shall not be permitted to project more than 36 inches beyond the building line. No sign shall project over any part of any street. Where a business structure is located at or near the public right-of-way a projecting sign may extend not more than 36 inches into that right-of-way.
- (6) Number of signs. No more than one business or industrial sign shall be permitted on the front facade of any business or industrial building, including any advertisement permanently fastened to show windows or display cases. Only one business or industrial sign shall be permitted on each side or rear wall of a business or industrial building.
- (7) Directional signs. Necessary directional ground signs, not exceeding four square feet in area, will be permitted. Permission to erect such signs must be obtained from the Police Department and from the Plan Commission.
- (8) Lighting. Business and industrial signs may be internally lighted or illuminated by a hooded reflector; provided, however, that such lighting shall be arranged to prevent glare, and no signs shall have lighting of an intermittent or varying intensity, including rotating or flashing lights. In no case shall a sign produce or reflect light in excess of three (3) foot candles at the street right-of-way edge and one (1) foot candle at all other lot lines, measured three (3) feet above the surface of the ground after sunset
- (9) Height. No sign shall be erected above the roofline of a building or, if freestanding, more than 25 feet from the ground.
- (10) Hanging signs. Signs shall be permitted to hang from canopies or covered walks in business or industrial districts, provided that there shall be only one sign, not to exceed five square feet in area, for each business and that the sign shall be at least 10 feet above ground level.
- (11) "Special Sale" signs. "Special Sale" or "Poster" signs are permitted in the business districts. However, only 25% of the store windows can be covered at any one time.

C. Signs in the B-C District.

Two-sided projecting signs that face up and down the street shall not be greater than 30 inches in width or 48 inches in height, shall not be greater in width than in height, and shall not extend more than 36 inches from the building face.

§ 365-74 Signs Exempt from Permit.

The following signs are exempt from the permit requirements of this ordinance, but subject to restrictions as described herein:

- A. Temporary signs not exceeding eight (8) square feet in area erected while the property on which the sign is located is offered for sale or lease. Such signs shall be removed no later than seven (7) days following sale or lease of the subject property.
- B. Temporary signs not exceeding four (4) square feet in area erected prior to an election or referendum. Such signs may be erected no earlier than sixty (60) days prior to an election or referendum and shall be removed no later than seven (7) days after the election or referendum.
- C. Temporary signs not exceeding six (6) square feet in area erected prior to or during a garage sale. Such signs shall be posted no more than one (1) day prior to and shall be removed one (1) day after the sale. (See also Chapter 174-2, Garage Sales)
- D. Other signs permitted in residential and agricultural districts.

§ 365-75 Existing signs.

Except for billboards and signs on nonconforming uses, signs lawfully existing at the time of adoption or amendment of this chapter may be continued although the use, size, or location does not conform to the provisions of this chapter. However, it shall be deemed a nonconforming use or structure, and the provisions of Article XVIII of this chapter shall apply.

§ 365-76 Prohibited Signs.

The following signs are expressly prohibited in the Village:

- A. Signs in public ways. Except for traffic signs, signs specifically permitted to project into or be located in the public way by this chapter, or any other sign so authorized by law, no signs shall be placed upon, over, or in any public way. This prohibition shall include temporary signs, including garage sale signs. Permits for signs projecting into any street shall be revocable as provided by the Wisconsin Statutes.
- B. Signs attached to any public utility pole or structure, street tree, fence, fire hydrant, bridge, curb, sidewalk, park bench, or other location on public property except as otherwise expressly permitted under this Code.
- C. Signs that create a traffic hazard. No sign shall be erected at any location where it may, by reason of its position, shape, color or other characteristics, interfere with, obstruct the view of, or be confused with any authorized traffic sign, traffic signal or other traffic device, nor shall any sign make use of the word "stop," "look," "drive-in," "danger" or any other word,

phrase, symbol, or character in such a manner as to interfere with, mislead, or confuse traffic.

- D. Animated signs, or signs having moving parts.
- E. Billboards, outdoor advertising signs and any business or industrial signs not located on the same property as the business or industry advertised shall not be permitted in any district.
- F. Street intersections. No sign or advertising device shall be erected or maintained at the intersection of streets in such a manner as to obstruct clear vision of the intersection.
- G. Obstruction of openings. Any sign so erected, constructed, or maintained as to obstruct or be attached to any fire escape, window, door, or opening used as a means of ingress or egress, or for fire-fighting purposes, or placed so as to interfere with any opening required for legal ventilation is prohibited.

§ 365-77 Enforcement.

- A. If the Village Administrator or Building Inspector finds that any sign has been erected, altered, or is being maintained in violation of this section, or is in an unsafe condition as to be a menace to the safety, health, or welfare of the public, he or she shall give written notice to the owner thereof or the person entitled to possession of the sign and the owner of the real estate upon which the sign is located. No notice shall be required for permitted temporary signs displayed in violation of time limitations, or any sign in a public way in violation of this section, prior to taking enforcement action.
- B. Said letter shall notify the owner or person entitled to possession of the sign, of the specific violation or violations and direct that alterations, repairs or removal, whichever may be applicable, be made to bring said violations in conformance with the terms and conditions of this section within fifteen (15) days of such notification. Nonconforming signs in existence prior to January 1, 2019 shall be allowed sixty (60) days from the date of notification to remove, repair or alter the sign as directed in said letter.
- C. In the event the person so notified fails or neglects to comply with or conform to the requirements of such notice within the fifteen (15) day or sixty (60) day period specified herein, the Village Administrator or his or her designee may assess a penalty as provided by Chapter 1-12 of Village ordinances, may file an appropriate citation or complaint in an appropriate court of law, or take whatever other legal action may be necessary to cause such sign to be altered or removed. If a sign is considered abandoned, the Village, after notice, may remove such sign at the cost of the owner of the property upon which the sign sits. An invoice for such costs shall be sent to the property owner and, if not paid, shall be placed on the tax roll as a special charge pursuant to Wis. Stats. § 66.0627.

§ 365-78 Severability and Conflict.

- A. Severability. The provisions of this ordinance are severable. If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

- B. Conflict. If any part of this ordinance is found to be in conflict with any other ordinance or with any other part of this ordinance, the most restrictive or highest standard shall prevail. If any part of this ordinance is explicitly prohibited by federal or state statute that part shall not be enforced.

§ 365-79 Bond required.

Every applicant for a zoning permit for a sign shall, before the permit is granted, execute a surety bond in a sum to be fixed by the Zoning Inspector, but not to exceed \$25,000, and it shall be of a form and type approved by the Village Attorney, indemnifying the Village by reason of the erection, construction, or maintenance of such sign. A liability insurance policy issued by an insurance company authorized to do business in the state and conforming to the requirements of this chapter may be permitted by the Village Attorney in lieu of a bond.

**Article XVI
Screening, Fences and Hedges**

§ 365-80 Definitions.

As used in this article, the following terms shall have the meaning indicated:

DECORATIVE FENCE

A fence not exceeding a height of 36 inches from ground level, made of material other than wire, metal, chain or poured concrete, and constructed in a substantially open pattern (such as a weave or board-and-space pattern and not a solid pattern such as a block, concrete, or privacy pattern).

FENCE

Any enclosure or barrier, solid or otherwise, made of wood, iron, stone or other material, as around or along a yard, walkway, field, or other area, and shall include a decorative fence.

HEDGE

A row of bushes or small trees planted close together which may form a barrier, enclosure or boundary.

PICKET FENCE

A fence having a pointed post, stake, pale or peg placed vertically with the point or sharp part pointing upward to form a part of the fence.

RETAINING WALL

A solid barrier of any material constructed to hold back a mass of earth. A retaining wall shall be considered a fence for purposes of this article.

§ 365-81 Fence setback in residential districts.

No fence or portion of a fence shall be constructed within the front setback area of a building; provided, however, that a decorative fence may be constructed in the front setback area. Fences may be constructed alongside lot lines but shall not extend into the front setback area as extended

Attachment 365a - Zoning Ordinance Schedule of Regulations

Village of Sauk City

Amended December 11, 2018

District		Lot Requirements		Minimum Yard Dimensions (k)						Maximum Building Size					Maximum Percent Lot Coverage (all buildings)	Site Plan Required
Use	Minimum Area (square feet)	Minimum Width (feet)	Principal Buildings			Accessory Buildings			Principal Buildings		Accessory Buildings					
			Front (feet)	Each Side (feet)	Rear (feet)	Front (feet)	Each Side (feet)	Rear (feet)	Stories	Height (Feet) (n)	Stories	Height (Feet) (m, n)	Area (square feet)			
R-R	One-family	21,780	80	30	12 (c)	30	30	8 (c)	8	2½	30	1.5	15	900 (o)	30%	No
R-1-A	One-family	9,000	80	25	12(c)	25	25 (q)	8(c)	8(f)	2½	30	1.5	15	900 (o)	30%	No
R-1-B	One-family	8,000	66(a)	25	Total 18 Minimum 7	25	25 (q)	8(c)	8(f)	2½	30	1.5	15	900 (o)	30%	No
R-2	One- and two-family	8,000	66(a)	25	12(c)	25	25 (q)	8(c)	8(f)	2½	30	1.5	15	900(o)	30%	No
R-M	Multifamily	8,000(d)	66(a)	25	12(c)	25	25 (q)	(c)	(f)	3	40	1.5	15	No limit	30%	Yes
B-C	Central business	3,700	33	—	(e)(h)	30	—	(e)	15	3	45	1.5	20	No limit	35%	Yes
B-H	Highway business	8,000	132	25	10 minimum 30 total(e)	30	25	8(e)	15	3	45	1.5	20	No limit	35%	Yes
B-N	Neighborhood business	See Note (j) for all minimum requirements														
M-L	Limited industrial	15,000	100	25	Equal to height 10 minimum(h)	25	25	15(i)	20	3	45	1	20	No limit	40%	Yes
M-G	General industrial	87,120 (2 acres)	250	50	25	30	50	25(i)	20(i)	3	45	1	20	No limit	50%	Yes
A-G	Agricultural	174,240 (4 acres)	250	50	30	30	50	50	50	—	50	2½	35	No limit	—	No
A-P	Agricultural Preservation	35 acres (r)	300	50	25	30	50	20	25	—	50	2½	40 (p)	No limit	—	No
A-H	Agricultural Holding	87,120 (2 acres)	250	50	25	30	50	20	25	—	50	2½	40 (p)	1500	—	No
A-T	Agricultural Transition	32,670	80	30	12	30	30	8	8	—	50	2½	40 (p)	1500	—	No
A-R	Agriculture-Related Manufacturing and Commercial	87,120 (2 acres)	250	30	25	30	30	25(i)	20(i)	—	50	2½	40 (p)	1500	—	No
F-P	Floodplain	Open space uses and associated structures														
F-W	Floodway	Open space uses only														

ADDITIONAL REGULATIONS:

- (a) Minimum lot width for corner lots: 70 feet.
- (b) Shopping centers require a minimum area of four acres; minimum frontage of 400 feet; and the following setbacks: 100 feet front, 40 feet side and 40 feet rear.
- (c) Minimum side yard for street side of corner lot: 15 feet.
- (d) Minimum lot area per multifamily dwelling unit: at least 2,000 square feet and not less than 1,500 square feet plus 500 square feet per bedroom.
- (e) Minimum side yard when abutting residential area must be 15 feet.
- (f) Minimum of 10 feet from an alley.
- (g) Minimum setback from federal, state or county trunk highways shall be 25 feet.
- (h) If a side yard is provided, it shall have a minimum width of 10 feet.
- (i) Minimum side or rear setback when abutting residential area: 50 feet.
- (j) Minimum area, width, setback, side yards, and rear yard shall conform to the requirements of the most restrictive residential area abutting.

- (k) Minimum setback from county trunk highways and town roads shall be 63 feet from the center line of the roadway or 30 feet from the edge of the right-of-way line, whichever is more restrictive. Minimum setback from federal or state trunk highways shall be 110 feet from the center line of the roadway or 50 feet from the right-of-way line, whichever is more restrictive.
- (l) Minimum side and rear setbacks of principal and accessory structures in the A-P, A-H and A-T Zones shall be the same as the side and rear setback requirement in the rest of the Town of Prairie du Sac, as determined by the Town Board of Supervisors.
- (m) Maximum accessory building heights listed here require a permanent foundation, otherwise the maximum height is eight feet, six inches.
- (n) Building height is measured as the vertical distance from the mean elevation of the finished grade along the primary street frontage of the building to the highest point on a flat roof, or to the declivity of a mansard roof, or to the mean height between eaves and ridge for gable, hip, or gambrel roofs. Accessory building height will be measured in the same manner, using the elevation facing the nearest parcel boundary.

- (o) Maximum *cumulative* area of *all* accessory buildings is 900 feet.
- (p) For Accessory Farm or Forestry Structures, height shall instead not exceed twice the distance to the nearest property line and there is no maximum number of floors
- (q) Except by site plan approval under this Chapter, no part of any accessory building may be located in the front yard between the front lot line and the dwelling.
- (r) Farm residences existing as of August 18, 2011 and related farm structures remaining after farm consolidation may be separated from the farm without rezoning; provided, however, that the lot created must be at least 20,000 square feet in area and comply with the minimum yard, maximum building height and maximum percent lot coverage requirements of the R-1-A District. Land division approval by the Village of Sauk City and Town of Prairie du Sac Extraterritorial Zoning Committee is required prior to creating such a lot.

Hwy 12/Phillips Blvd. Design Standards CHECKLIST

Required Site Design Elements

	Applicant	Village Staff	Plan Commission
2.1a Building setback 15'-30' (<i>east of Dallas</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.1b Building setback 15'-65' (<i>west of Dallas</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.1 "Functional" entrance within 15' of front facade	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.2 Building's entrance connected by a walkway to public sidewalk	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.2 Light fixtures on signs are mounted above and are directed downwards	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.4 LED signs do not flash/scroll & do not change more than every 5 sec.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.5 LED signs are no larger than 12 sq.ft. (<i>east of Dallas</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.6a Free-standing signs are no taller than 5' (<i>e. of Dallas</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.2 Full-cut-off fixtures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.3 If adjacent to residential or park uses, lighting not exceeding 0.5 footcandles at the property line	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.3 Parking lots are book-ended by landscape islands, minimum of 5' wide, and rows containing more than 18 stalls have additional landscape islands	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.4 Parking lot access driveways is uninterrupted for 25' from Phillips Blvd. R.O.W.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.5 Parking areas abutting a public sidewalk has a minimum of 4' landscaped buffer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.1 Service equipment screened	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.1 Screening, between the parking & the public street, is less than 3' in height	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.2 Parking islands are planted with perennials, shrubs, and/or shade trees	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.3 Landscaping around signs is no taller than 3'	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.4 At least 1 tree per 10,000 sq.ft. of site area	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.6 Parking lots adjacent to residential properties provide a semi-opaque buffer, minimum of 4' in height	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9.1b All parking lot surfaces drain into infiltration swales and bio-retention basins. Total site infiltration is not less than 10% of the runoff from the 2-yr. storm for non-residential (25% for residential). Basins no greater than 2' in depth (<i>west of Lueuders</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>