Commercial Building Alteration $1.00 / 1,000 ($80 min)
❒ Full Plans (10-11”x17” copies & 1 electronic copy emailed to vicki@saukcity.net)
❒ Site plans
❒ Building Permit Application
❒ Building Permit Lot Line Document
❒ Commercial, Industrial, Multi-Family New Construction Utility Service Application and Agreement
❒ Knox Box Ordinance – Contact Sauk City Fire Dept for ordering information. (608) 643-8282
❒ $1.00 per $1,000 building cost; $80.00 minimum. Inspection fee is determined by inspector and paid separately.
❒ Submit to Plan Commission for Site Plan Approval
Additional Information included in this packet:
❒ Water Runoff Document
❒ Contractor Responsibilities List
❒ Schedule of Regulation, Chapter 365 attachment 1

Inspections:
Commercial Building Inspections are done by MSA.
Provide State Approved Plans to MSA for approval and permit.
Fees will be determined by the number of inspections needed.
Contact: Mike Wipperfurth (Inspector) at (608) 643-6757.

Possible Additional Fee:
Excavations & Street Openings if needed - $500.00
(Permit Application must be filled out)

REQUIRED SUBMITTALS OF SITE PLANS FOR PLAN COMMISSION APPROVAL

- Samples of all building colors and materials
- Elevations of all exposed facades
- All Signage with colors, materials etc
- Landscaping
- Parking and Circulation
- Trash and Recycling Containers
- Pedestrian Pathways
- Stormwater Management Features
- Lighting Spec Sheets/Site Lighting

SEPARATE SIGN PERMIT $100
A sign permit is required with site location and specifications of the sign included along with picture of location and color of materials used. Sign packet available.

Dept of Safety & Professional Services Industry Services Division Wisconsin Stats. 101.63, 101.73	**Wisconsin Uniform Building Permit Application** **Instructions on back of second ply.** The information you provide may be used by other government agency programs [(Privacy Law, s. 15.04 (1)(m)]	Application No. Parcel No.

PERMIT REQUESTED	☐ Constr. ☐ HVAC ☐ Electric ☐ Plumbing ☐ Erosion Control ☐ Other:		
Owner's Name	Mailing Address	Email:	Tel.

Contractor Name & Type	**Lic/Cert# Exp Date**	**Mailing Address**	**Tel. & Email**
Dwelling Contractor (Constr.)			
Dwelling Contr. Qualifier (The Dwelling Contr. Qualifier shall be an owner, CEO, COB or employee of the Dwelling Contr.)			
HVAC			
Electrical Contractor			
Electrical Master Electrician			
Plumbing			

PROJECT LOCATION	Lot area Sq.ft.	☐ One acre or more of soil will be disturbed	☐ Town ☐ Village ☐ City of	_____ 1/4, _____ 1/4, of Section _____, T _____N, R _____ E/W

Building Address	County	Subdivision Name	Lot No.	Block No.

Zoning District(s)	Zoning Permit No.	**Setbacks:**	Front ft.	Rear ft.	Left ft.	Right ft.

1. PROJECT ☐ New ☐ Alteration ☐ Addition ☐ Repair ☐ Raze ☐ Move ☐ Other

2. AREA INVOLVED (sq ft)	Unit 1	Unit 2	Total
Unfin. Bsmt.			
Living Area			
Garage			
Deck/Porch			
Totals			

3. OCCUPANCY ☐ Single Family ☐ Two Family ☐ Garage ☐ Other **4. USE** ☐ Seasonal ☐ Permanent ☐ Other:

5. CONSTRUCTION TYPE ☐ Site Built ☐ Mfd. Per WI UDC ☐ Mfd. Per US HUD

6. STORIES ☐ 1-Story ☐ 2-Story ☐ Other: ☐ Plus Basement **7. EST. BUILDING COST w/o LAND** $

8. WALLS ☐ Wood Frame ☐ Steel ☐ ICF ☐ Timber/Pole ☐ Other **9. ELECTRIC** Panel Amps: _____ ☐ Underground ☐ Overhead

10. SEWER ☐ Municipal ☐ Sanitary Permit # **11. WATER** ☐ Municipal ☐ On-Site Well

I understand that I: am subject to all applicable codes, laws, statutes and ordinances, including those described on the reverse side of the last ply of this form; am subject to any conditions of this permit; understand that the issuance of this permit creates no legal liability, express or implied, on the state or municipality; and certify that all the above information is accurate. If one acre or more of soil will be disturbed, I understand that this project is subject to ch. NR 151 regarding additional erosion control and stormwater management and the owner shall sign the statement on the back of the permit if not signing below. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

☐ **I vouch that I am or will be an owner-occupant of this dwelling for which I am applying for an erosion control or construction permit without a Dwelling Contractor Certification and have read the cautionary statement regarding contractor responsibility on the reverse side of the last ply of this form.**

APPLICANT (Print:) _____ **Sign:**_____ **DATE**

APPROVAL CONDITIONS This permit is issued pursuant to the following conditions. Failure to comply may result in suspension or revocation of this permit or other penalty. ☐ **See attached for conditions of approval.**

ISSUING JURISDICTION	☐ Town of ☐ County of ☒ Village of ☐ State ☐ City of SAUK CITY	State-Contracted Inspection Agency#:	Municipality Number of Dwelling Location 5 6 - 1 8 1

FEES:	**PERMIT(S) ISSUED**	**WIS PERMIT SEAL #**	**PERMIT ISSUED BY:**
Plan Review $ Inspection $ Wis. Permit Seal $ Other $ Total $	☐ Construction ☐ HVAC ☐ Electrical ☐ Plumbing ☐ Erosion Control	_____	Name _____ Date _____ Tel. _____ Cert No. _____ Email: _____

SBD-5823(R4/17) Distribute: ☐ Ply 1 – Issuing Jurisdiction; ☐ Ply 2- Issuer forwards to state w/in 30 days; ☐ Ply 3- Inspector; ☐ Ply 4- Applicant

INSTRUCTIONS

The owner, builder or agents shall complete the application form down through the Signature of Applicant block and submit it and building plans and specifications to the enforcing jurisdiction, which is usually your municipality or county. Permit application data is used for statewide statistical gathering on new one- and two-family dwellings, as well as for local code administration. **Please type or use ink and press firmly with multi-ply form.**

PERMIT REQUESTED

- Check off type of Permit Requested, such as structural, HVAC, Electrical or Plumbing.
- Fill in owner's current Mailing Address and Telephone Number.
- If the project will disturb one acre or more of soil, the project is subject to the additional erosion control and stormwater provisions of ch. NR 151 of the WI Administrative Code. Checking this box will satisfy the related notification requirements of ch. NR 216.
- Fill in Contractor and Contractor Qualifier Information. Per s. 101.654 (1) WI Stats., an individual taking out an erosion control or construction permit shall enter his or her dwelling contractor certificate number, and name and certificate number of the dwelling contractor qualifier employed by the contactor, unless they reside or will reside in the dwelling. Per s. 101.63 (7) Wis. Stats., the master plumber name and license number must be entered before issuing a plumbing permit.

PROJECT LOCATION

- Fill in Building Address (number and street or sufficient information so that the building inspector can locate the site.
- Local zoning, land use and flood plain requirements must be satisfied before a building permit can be issued. County approval may be necessary.
- Fill in Zoning District, lot area and required building setbacks.

1. PROJECT DATA - Fill in all numbered project data blocks (1-11) with the required information. All data blocks must be filled in, including the following:

2. AREA (involved in project):
   Basements - include unfinished area only
   Living area - include any finished area including finished areas in basements
   Two-family dwellings - include separate and total combined areas

3. OCCUPANCY - Check only "Single-Family" or "Two-Family" if that is what is being worked on. In other words, do not check either of these two blocks if only a new detached garage is being built, even if it serves a one or two family dwelling. Instead, check "Garage" and number of stalls. If the project is a community based residential facility serving 3 to 8 residents, it is considered a single-family dwelling.

4. USE - Seasonal, permanent or other.

7. ESTIMATED BLDG COST - Include the total cost of construction, including materials and market rate labor, but not the cost of land or landscaping.

10. SEWER - A building permit cannot be issued until a sanitary permit has been issued for any new or affected existing private onsite wastewater treatment system.

SIGNATURE – The owner or the contractor's authorized agent shall sign and date this application form. If you do not possess the Dwelling Contractor certification, then you will need to check the owner-occupancy statement for any erosion control or construction permits.

CONDITIONS OF APPROVAL - The authority having jurisdiction uses this section to state any conditions that must be complied with pursuant to issuing the building permit.

ISSUING JURISDICTION: This must be completed by the authority having jurisdiction.

- Check off Jurisdiction Status, such as town, village, city, county or state and fill in Municipality Name
- Fill in State Inspection Agency number only if working under state inspection jurisdiction.
- Fill in Municipality Number of Dwelling Location
- Check off type of Permit Issued, such as construction, HVAC, electrical or plumbing.
- Fill in Wisconsin Uniform Permit Seal Number, if project is a new one- or two-family dwelling.
- Fill in Name and Inspector Certification Number of person reviewing building plans and date building permit issued.

Cautionary Statement to Owners Obtaining Building Permits

101.65(lr) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that:

If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s. 101.654 (2) (a), the following consequences might occur:

(a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

(b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one- and two- family dwelling code or an ordinance enacted under sub. (1) (a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

Cautionary Statement to Contractors for Projects Involving Building Built Before 1978

If this project is in a dwelling or child-occupied facility, built before 1978, and disturbs 6 sq. ft. or more of paint per room, 20 sq. ft. or more of exterior paint, or involves windows, then the requirements of ch. DHS 163 requiring Lead-Safe Renovation Training and Certification apply. Call (608)261-6876 or go to the Wisconsin Department of Health Services' lead homepage for details of how to be in compliance

Wetlands Notice to Permit Applicants

You are responsible for complying with state and federal laws concerning the construction near or on wetlands, lakes, and streams. Wetlands that are not associated with open water can be difficult to identify. Failure to comply may result in removal or modification of construction that violates the law or other penalties or costs. For more information, visit the Department of Natural Resources wetlands identification web page or contact a Department of Natural Resources service center.

Additional Responsibilities for Owners of Projects Disturbing One or More Acre of Soil

I understand that this project is subject to ch. NR 151 regarding additional erosion control and stormwater management and will comply with those standards.

Owner's Signature: _____ Date:_____

Contractor Credential Requirements

All contractors shall possess an appropriate contractor credential issued by the Wisconsin Division of Industry Services.

Village of Sauk City
Applying for a Building Permit

The Village is not responsible to find your lot lines. If you are applying for a building permit and do not know where your lot lines are you must have a certified survey filed with your application.

The elevation of your building cannot create a water run off problem for you or any adjoining parcel.

In order to process you application you must submit the following with your building permit:

- Site plans showing all lot lines and the exact measurements from each lot line to the new and existing structure.

- Elevations of the new construction and existing buildings.

When you sign the building permit and file your drawings you are stating that you know where your lot lines are.

I have read the above information and understand that I am responsible for knowing exactly where my lot lines are.

_____
Signature of Owner

_____
Address of Property

_____
Date filed

SAUK CITY UTILITIES

COMMERCIAL, INDUSTRIAL, MULTI-FAMILY NEW CONSTRUCTION SERVICE APPLICATION AND AGREEMENT

OWNER APPLICATION FOR

This page to be completed by Owner or other Responsible Party.

Work Request No.	Eng. Tech./Const. Spec. Name	Customer Account No.	Map Location / TSN

SITE INFORMATION

Address / Fire No.	Street	Lot No.

City / Town / Village *(check one and enter name)* | State | Zip

☐ City ☐ Town ☐ Village

County | Development Name

Business Type

☐ Multi-Family (No. of Units. ____) ☐ Commercial ☐ Industrial Building Site _____ Total Sq. Ft. No. of Stories _____

Business Function

☐ Retail ☐ Health Care ☐ Industrial ☐ Restaurant ☐ Large Commercial ☐ Education ☐ Government SIC Code: _ _ _ _

Do you have a similar existing facility?	Company Name	Building Sq. Ft.
☐ No ☐ Yes If Yes, supply the following infromation:		

Address	City	State

NOTE: If existing facility is not a Sauk City Utility customer, please attach copies of utility bills for this facility from the past 12 months.

OWNER INFORMATION

Business Name	Federal Tax I.D. No. *	Exempt? ☐ Yes ☐ No

Business Type

☐ Limited Liability Corp. (LLC) ☐ Incorporated (INC) ☐ Sole Proprietorship ☐ Partnership

Mailing Address	City	State	Zip

Owner Name *(Last/First/MI)*	Owner Phone No. *(day)* ( )	Owner Phone No. *(alternate/mobile)* ( )
Owner Social Security No. *	Owner Fax No. ( )	Owner E-mail Address
Additional Contact Person Name	Phone No. *(day)* ( )	Phone No. *(alternate* ( )

*** NOTE:** Federal I.D. No. is required to complete Turn On for (LLC) and (INC). Social Security No. is required for Sole Proprietorship and Partnership, along with Federal I.D. No., if available.

BUILDER/CONTRACTOR INFORMATION

Company Name	Federal Tax I.D. No.		
Business Address	City	State	Zip
Contact Person Name	Phone No. *(day)* ( )	Phone No. *(alternate)* ( )	
Fax No. ( )	E-mail Address		

BILLING INFORMATION

Who should be billed for electric installation?	Who should be billed for electric usage during construction?
☐ Building Owner ☐ Builder	☐ Builder ☐ Building Owner

Include a certified survey map and complete set of building plans, with electric locations, motor schedules, lighting schedules and mechanical schedules.

Send completed form, survey map, building plans, etc. to:

SAUK CITY UTILITIES

COMMERCIAL, INDUSTRIAL, MULTI-FAMILY NEW CONSTRUCTION SERVICE APPLICATION AND AGREEMENT

ELECTRIC SERVICE REQUIREMENT FOR

This page to be completed by the Electrical Contractor

ELECTRICAL CONTRACTOR INFORMATION

Electrical Contractor Business Name		Contact Person Name		
Address		City	State	Zip
Phone No. *(day)* ( )	Phone No. *(alternate/mobile)* ( )	Fax No. ( )	E-mail Address	

PERMANENT SERVICE

Estimated Date Permanent Electric Service Will Be Needed ***(MM/DD/YY)***
/ /

Service Size ☐ 100 Amps ☐ 200 Amps ☐ 300 Amps ☐ Other _____ Amps

Voltage ☐ 120/240 (1-PH only) ☐ 120/208 ☐ 277/480 ☐ Other _____

Phase ☐ Single ☐ 3 Phase

Service Type ☐ Underground ☐ Overhead

TEMPORARY SERVICE *(if required)*

Estimated Date Temporary Electric Service Will Be Needed ***(MM/DD/YY)***
/ /

Service Size ☐ 100 Amps ☐ 200 Amps ☐ Other _____ Amps

Voltage ☐ 120/240 (1-PH only) ☐ 120/208 ☐ 277/480 ☐ Other _____

Phase ☐ Single ☐ 3 Phase

Service Type ☐ Underground ☐ Overhead

ELECTRIC EQUIPMENT SPECIFICATIONS

Cooling

Computer Air Conditioning _____ Tons
Room Air Conditioning _____ Tons
Refrigerated Space (32 to 45 degrees F) _____ Tons
Frozen Space (-20 to 10 degrees F) _____ Tons
Process Cooling (32 to 40 degrees F) _____ Tons
Process Freezing (-10 to -25 degrees F) _____ Tons

Heating Space Heating _____ kW Water Heating _____ kW Cooking _____ kW

Lighting Indoor Lighting _____ kW Outdoor Lighting _____ kW

Motors *(please attach motor schedule)*
Single Phase Motors _____ Total HP
Three Phase Motors _____ Total HP
Largest Motor _____ HP ☐ 1 - Phase ☐ 3 - Phase

Welders *(attach list of welders)*
Single Phase Welders _____ Amps _____ Volts _____ Qty.
Three Phase Welders _____ Amps _____ Volts _____ Qty.

Miscellaneous
Wall Receptacle Circuits _____ Amps _____ Volts _____ Qty.
Wall Receptacle Circuits _____ Amps _____ Volts _____ Qty.

Other
_____ _____ kW _____ _____ kW
_____ _____ kW

Connected Load (kW)

COMMERCIAL, INDUSTRIAL, MULTI-FAMILY NEW CONSTRUCTION
SERVICE APPLICATION AND AGREEMENT
TERMS AND CONDITIONS FOR

SAUK CITY UTILITIES

1 The applicant(s) undertand(s) and agree(s) that prior to installation of undergorund electric lines, the Landowner shall have established the final grade of the route and that after installation of the line the grade shall not be increased or decreased more than 6" without the approval of Sauk City Utilities (the Company). If applicant is not the Landowner, the applicant is responsible for obtaining such agreement in writing from the Landowner and providing same to the Company at no expense to the Company.

2 Easement: Right of Access

a. The applicant(s), if also the Landowner(s), grant(s) to the Company the right to clear for installation and maintenance of its overhead and/or underground electric line and to use any necessary equipment in, on and across the above described lands along highways and along fence lines thereon, and to extend such lines along or near property lines of such premises as may reasonably be necessary to extend service to future applicants for such service, and to permit the attachment of communication lines and equipment owned by others. If applicant is not the Landowner, the applicant is responsible for obtaining such agreement in writing from the Landowner and providing same to the Company at no expense to the Company unless same has previously been provided to the Company.

b. The applicant(s), jointly with other applicants on the same extension shall, without cost to the Company, maintain a right-of-way, which the Company has the right to clear, adequate for the extension and along a route approved by the Company.

c. If requested by the Company, the applicant(s)/landowner shall grant to the Company an easement in recordable form conveying the rights and privileges in (a) and (b) above. If applicant is not the Landowner, the applicant is responsible for obtaining the easement in writing from the Landowner and to provide the same to the Company at no expense to the Company.

3 The applicant(s) individually and jointly agree(s) to indemnify and hold harmless the Company from all claims against the Company because of any injury, disease, or death sustained by reason of any act, omission, or negligence of the applicant, or any agent, employee, or subcontractor thereof, whether or not such injury, disease, or death shall be contributed to by any act, omission, or negligence on the part of the Company, its agent, or servants.

4 This agreement shall become effective when acceptance of the application has been signed on behalf of the Company.

5 The Company agrees to return any deposit, with interest, according to the rules and regulations of the applicable State Regulatory Authority.

6 WISCONSIN ONLY - If the property being serviced pursuant to this application is also used as a personal residence, the applicant(s) acknowledge(s) the right to make written request to the Company that the County Department of Health and Social Services be notified at least 5 calendar days prior to a scheduled disconnection of service for rule violation or non-payment.

7 The customer is responsible for notifying the Company of Contaminated media(soil, groundwater, etc.) that may be present on the premises prior to Company commencing installation or extension of service.

8 If contaminated media is encountered during the installation or extension of service, the Company shall terminate the installation or extension of service and notify the customer. The customer is responsible for reporting the discovery of contamination to the appropriate agencies.

9 The Company reserves the right to consider alternative service routes, if necessary, to avoid contaminated media.

10 The customer, or landowner, is repsonsible for management of any contaminated media generated during the installation of service. The customer may be held liable for additional costs incurred by the Company if contaminated media is encountered during the installation of service.

11 The Customer agrees that the Company will dig, trench, or bore on the customer's property located at the above address for the installation of utility service. Prior to digging, trenching, or boring, the Company will identify the route of the proposed excavation. The Company will notify other utility owners to facilitate the marking of existing underground utilities, including electric telephone and cable TV.

The Customer agrees to physically mark the location of any and all customer owned obstacles that lie underground within ten feet of proposed excavation. Such obstacles include, but are not limited to, septic and sewer systems, buried wires for out-buildings or decorative lighting, and LP gas lines. The Customer shall mark the location of all of these obstacles with stakes or flags or by painting the ground. The Customer hereby accepts any and all responsibility for damage to, or damge done by striking, any such undergorund obstacle the Customer fails to mark or marks incorrectly.

The undersigned (the Customer) applies to Sauk City Utilities (the Company) for service under rate schedule(s) _____ and requests that the Company extend its distribution facilities as necessary to provide such service in accordance with its rate schedules, rules and regulations on file with State Regulatory Authority. The Company agrees to furnish, and the Customer agrees to take and pay for utility service in accordance with provisions and rates approved by the Sate Regulatory Authority; subject to all applicable rules of the Company on file with the State Regulatory Authority including, but not limited to, terms and conditions stated above; until such time as the Customer discontinues service or elects to make a written application for service under a different schedule. Such election, however, may not be exercised within a one-year period from the date of this application. The person assigned below are jointly and separately liable for utility charges at the service address above.

APPROVAL AND ACCEPTANCE (I have read and understand the terms and conditions above)		
Owner/Responsible Party Signature	Owner/ Responsible Party Printed Name	Date
APPROVAL BY APPLICABLE SAUK CITY UTILITIES		
Sauk City Utilities Representative Signature	Sauk City Utilities Representative Printed Name	Date

KNOX BOX RAPID ENTRY SYSTEM

CONTACT INFORMATION

SAUK CITY FIRE DEPARTMENT
Michael Breunig, 2nd Asst. Chief/ Inspector
505 Van Buren Street
P O Box 31
Sauk City, WI 53583

EMERGENCY 9-1-1
Non -Emergency 608 643-8282, **fax** 608 643-3221

ORDINANCE 2012-2

AN ORDINANCE TO CREATE SECTION 165-13 OF THE CODE OF THE VILLAGE OF SAUK CITY RELATING TO EMERGENCY KEY BOX AND HAZARDOUS MATERIALS INFORMATION REGULATIONS

WHEREAS, the Village Board has determined that certain safety and fire prevention measures would be in the interest of the good order of the village and for the commercial benefit and the health, safety, and welfare of the public.

NOW, THEREFORE, BE IT ORDAINED, by the Village Board of the Village of Sauk City, Sauk County, Wisconsin:

Section 1. That Section 165-13 of the Village of Sauk Code of Ordinances entitled "Emergency Key Box and Hazardous Material Information" is created to read as follows:

A. Intent and Purpose. It is hereby declared the intent of the Village Board, through the enactment of this section, to establish requirements for the installation of a Fire Department Emergency Key Box and/or an accessible on-site inventory of hazardous materials at properties within the Village Limits for purposes of rapid entry for fire fighting or rescue activities when life or property is threatened. The purpose of the Emergency Key Box is to allow Fire Department personnel to gain access to specified buildings at times when the buildings are not occupied or when an occupant is unable to provide ingress. The purpose of the Hazardous Materials Inventory (HMI) is to provide accurate reference materials for rescue and fire fighting personnel prior to the entry of a structure so as to prepare themselves for entry into potentially hazardous environments during emergency responses. The Knox Box Rapid Entry System is designated as the type of lock box system to be implemented within the Village of Sauk City.

B. Fire Department Emergency Key Box Required.

(1) Applicability. With the exception of one and two family dwellings, the following properties shall be required to install a Fire Department Emergency Key Box:

(a) Any businesses, public, or commercial buildings in excess of 5,000 square feet;

(b) Any multiple family dwelling where access to interior units is through a common secured entrance;

(c) Any industrial facilities;

(d) Any residential care facilities; or

(e) Any building or structure within the Fire Department's jurisdiction protected by an automatic fire alarm or fire sprinkler/suppression system.

(2) Installation. The Knox Box Rapid Entry key box shall be at or near the main entrance or such other location as approved by the Fire Chief or his/her designated representative prior to installation. The owner of the property shall keep a key in the key box that will allow access to the building and all locked or secured areas within the building.

C. Hazardous Materials Inventory List.

(1) Applicability. With the exception of one and two family dwellings, the following properties shall be required to maintain a Hazardous Materials Inventory:

(a) All buildings required to have and maintain one or more Material Safety Data Sheets (MSDS) by the Occupational Safety & Health Administration (OSHA) Standard 29 CFR 1910.1200; or,

(b) Any building as directed by the Fire Chief.

(2) Contents and Location. The Hazardous Materials Inventory shall include an alphabetical list of hazardous materials, their location, and the approximate quantity on site. The owner of any building required to have a HMI shall maintain one in a location and cabinet approved by the Fire Chief or his/her representative. The cabinet shall also include Material Safety Data Sheets (MSDS) of all chemicals located on the premises, in alphabetical order.

D. Compliance. Owners of all existing buildings to which this Section applies shall comply with the requirements of this Section within thirty-six

(36) months of the effective date. All newly constructed buildings or buildings under construction shall comply immediately.

E. Penalties. Any building owner violating any provision of this Section after receiving a Notice of Non-compliance from the Fire Chief shall be subject to a fine as stated in the Schedule of fees each day of non-compliance.

Section 2. This Ordinance shall take effect upon passage and publication as required by law.

APPROVED:

James Anderson

JAMES ANDERSON, Village President

ATTESTED:

Vicki Breunig

VICKI BREUNIG, Village Administrator

Adopted: 2-14-12

Published: 4-12-12

CERTIFICATION

I hereby certify that the above-foregoing Resolution was duly adopted by the Village Board of the Village of Sauk City, Sauk County, Wisconsin, by at least a majority vote of the members-elect of the Village Board on the 14th day of February, 2012, and approved by the Village President on the 14th day of February, 2012.

Vicki Breunig

VICKI BREUNIG, Village Administrator

Sauk City Fire Dept
Online Order Instructions
KNOX-BOX® Rapid Entry System

Step 1
Go to **www.knoxbox.com** and click BUY in the upper right corner of the screen.

Step 2
Search for the Dept. or Agency servicing your product installation location.

Step 3
Select the appropriate Dept. or Agency, then select / configure your product & add to cart.

Step 4
Confirm product installation address, then complete your purchase or continue shopping.

KNOX-BOX® Rapid Entry System Products Needed

Image	Description	Part Number	Price	Quantity Needed
	KNOX-BOX® 3200 Series Model 3261 – Surface Mount, Hinged, Black	**3261**	$308.00	
	KNOX-BOX® 3200 Series Model 3263 – Surface Mount, Hinged, Aluminum	**3263**	$318.00	
	KNOX-BOX® 3200 Series Model 3270 – Recess Mount, Hinged, Black	**3270**	$348.00	
	KNOX-BOX® 3200 Series Model 3272 – Recess Mount, Hinged, Aluminum	**3272**	$358.00	
	KNOX-BOX® 3200 Series Model 3274 – Recess Mount, Hinged, Dark Bronze	**3274**	$358.00	
	KNOX-VAULT® 4400 Series Model 4401 – Surface Mount, Single Lock, Black	**4401**	$498.00	
	KNOX-VAULT® 4400 Series Model 4409 – Surface Mount, Single Lock, Aluminum	**4409**	$508.00	
	KNOX-VAULT® 4400 Series Model 4413 – Surface Mount, Single Lock, Dark Bronze	**4413**	$508.00	
	KNOX-VAULT® 4400 Series Model 4430 – Recess Mount, Single Lock, Black	**4430**	$548.00	
	KNOX-VAULT® 4400 Series Model 4439 – Recess Mount, Single Lock, Aluminum	**4439**	$558.00	
	KNOX-VAULT® 4400 Series Model 4443 – Recess Mount, Single Lock, Dark Bronze	**4443**	$558.00	
	KNOX® Padlocks Knox Padlock Model 3770 - Exterior All Conditions	**3770**	$94.00	
	KNOX® Padlocks Knox Padlock Model 3771 - Interior Economy	**3771**	$71.00	
	KNOX® Padlocks Knox Padlock Model 3772 - Exterior Shrouded	**3772**	$108.00	

Sauk City Fire Dept
Knox Program Coordinator: Michael Breunig, 608-643-8282, fyrfytrs@saukfire.com

For online ordering assistance, please contact Knox at 800-552-5669 ext. 450
or click "Chat" link on Knoxbox.com homepage.

Additional Colors and Options Available at
www.knoxbox.com

Prices in U.S. Dollars. Prices and availability subject to change.

Village of Sauk City

Water Runoff Document

As property owner, you are required to ensure that water runoff from your lot does not adversely interfere with your neighboring property owners. The Building Permit issued to you by the Village of Sauk City does not relieve you of your responsibility to ensure that your construction project does not create water runoff problems. The property owner is responsible to appropriately landscape and divert any excess water run off on their lot so it does not impact adjoining properties.

Village of Sauk City

Vicki Breunig

Vicki Breunig
Village Administrator

F:\Heidi\Building Permits\Water Runoff Letter

726 Water Street Sauk City, WI 53583 Phone 608.643.3932 Fax 608.643.2462

CONTRACTOR RESPONSIBILITIES

NEW CONSTRUCTION

- Electric meter must be set 40" to 50" from finished grad to center of the meter.

- Duplex electric meter sockets shall have 350MCM lugs.

- All electric and water meters for 2 family units and above shall be clearly and accurately labeled for the unit they are metering prior to installation of meter and address numbers must be labeled on the meter sockets.

- Affidavit must be complete before electric meter installation.

- Temporary fees must be paid in advance.

- Temporary electric services must have 2 ground rods.

- Winter electric service fee of $100.00 must be paid when the ground is frozen.

- The electrician must install water meter register wire.

- All duplex units must have separate curbside water service shut-offs.

- Residential shall install 1" copper pipe to the water meter.

Attachment 365a - Zoning Ordinance Schedule of Regulations

Village of Sauk City

Amended December 11, 2018

District		Lot Requirements		Minimum Yard Dimensions (k)						Maximum Building Size					Maximum Percent Lot Coverage (all buildings)	Site Plan Required
				Principal Buildings			Accessory Buildings			Principal Buildings		Accessory Buildings				
	Use	Minimum Area (square feet)	Minimum Width (feet)	Front (feet)	Each Side (feet)	Rear (feet)	Front (feet)	Each Side (feet)	Rear (feet)	Stories	Height (Feet) (n)	Stories	Height (Feet) (m, n)	Area (square feet)		
R-R	One-family	21,780	80	30	12 (c)	30	30	8 (c)	8	2½	30	1.5	15	900 (o)	30%	No
R-1-A	One-family	9,000	80	25	12(c)	25	25 (q)	8(c)	8(f)	2½	30	1.5	15	900 (o)	30%	No
R-1-B	One-family	8,000	66(a)	25	Total 18 Minimum 7	25	25 (q)	8(c)	8(f)	2½	30	1.5	15	900 (o)	30%	No
R-2	One- and two-family	8,000	66(a)	25	12(c)	25	25 (q)	8(c)	8(f)	2½	30	1.5	15	900(o)	30%	No
R-M	Multifamily	8,000(d)	66(a)	25	12(c)	25	25 (q)	(c)	(f)	3	40	1.5	15	No limit	30%	Yes
B-C	Central business	3,700	33	—	(e)(h)	30	—	(e)	15	3	45	1.5	20	No limit	35%	Yes
B-H	Highway business	8,000	132	25	10 minimum 30 total(e)	30	25	8(e)	15	3	45	1.5	20	No limit	35%	Yes
B-N	Neighborhood business	See Note (j) for all minimum requirements														
M-L	Limited industrial	15,000	100	25	Equal to height 10 minimum(h)	25	25	15(i)	20	3	45	1	20	No limit	40%	Yes
M-G	General industrial	87,120 (2 acres)	250	50	25	30	50	25(i)	20(i)	3	45	1	20	No limit	50%	Yes
A-G	Agricultural	174,240 (4 acres)	250	50	30	30	50	50	50	—	50	2½	35	No limit	—	No
A-P	Agricultural Preservation	35 acres (r)	300	50	25	30	50	20	25	—	50	2½	40 (p)	No limit	—	No
A-H	Agricultural Holding	87,120 (2 acres)	250	50	25	30	50	20	25	—	50	2½	40 (p)	1500	—	No
A-T	Agricultural Transition	32,670	80	30	12	30	30	8	8	—	50	2½	40 (p)	1500	—	No
A-R	Agriculture-Related Manufacturing and Commercial	87,120 (2 acres)	250	30	25	30	30	25(i)	20(i)	—	50	2½	40 (p)	1500	—	No
F-P	Floodplain	Open space uses and associated structures														
F-W	Floodway	Open space uses only														

ADDITIONAL REGULATIONS:

(a) Minimum lot width for corner lots: 70 feet.

(b) Shopping centers require a minimum area of four acres; minimum frontage of 400 feet; and the following setbacks: 100 feet front, 40 feet side and 40 feet rear.

(c) Minimum side yard for street side of corner lot: 15 feet.

(d) Minimum lot area per multifamily dwelling unit: at least 2,000 square feet and not less than 1,500 square feet plus 500 square feet per bedroom.

(e) Minimum side yard when abutting residential area must be 15 feet.

(f) Minimum of 10 feet from an alley.

(g) Minimum setback from federal, state or county trunk highways shall be 25 feet.

(h) If a side yard is provided, it shall have a minimum width of 10 feet.

(i) Minimum side or rear setback when abutting residential area: 50 feet.

(j) Minimum area, width, setback, side yards, and rear yard shall conform to the requirements of the most restrictive residential area abutting.

(k) Minimum setback from county trunk highways and town roads shall be 63 feet from the center line of the roadway or 30 feet from the edge of the right-of-way line, whichever is more restrictive. Minimum setback from federal or state trunk highways shall be 110 feet from the center line of the roadway or 50 feet from the right-of-way line, whichever is more restrictive.

(l) Minimum side and rear setbacks of principal and accessory structures in the A-P, A-H and A-T Zones shall be the same as the side and rear setback requirement in the rest of the Town of Prairie du Sac, as determined by the Town Board of Supervisors.

(m) Maximum accessory building heights listed here require a permanent foundation, otherwise the maximum height is eight feet, six inches.

(n) Building height is measured as the vertical distance from the mean elevation of the finished grade along the primary street frontage of the building to the highest point on a flat roof, or to the deckline of a mansard roof, or to the mean height between eaves and ridge for gable, hip, or gambrel roofs. Accessory building height will be measured in the same manner, using the elevation facing the nearest parcel boundary.

(o) Maximum *cumulative* area of *all* accessory buildings is 900 feet.

(p) For Accessory Farm or Forestry Structures, height shall instead not exceed twice the distance to the nearest property line and there is no maximum number of floors

(q) Except by site plan approval under this Chapter, no part of any accessory building may be located in the front yard between the front lot line and the dwelling.

(r) Farm residences existing as of August 18, 2011 and related farm structures remaining after farm consolidation may be separated from the farm without rezoning; provided, however, that the lot created must be at least 20,000 square feet in area and comply with the minimum yard, maximum building height and maximum percent lot coverage requirements of the R-1-A District. Land division approval by the Village of Sauk City and Town of Prairie du Sac Extraterritorial Zoning Committee is required prior to creating such a lot.